



Texas Facilities Commission Employment Opportunities

JOB Vacancy Notice: FY 22-27		
Business Title: Fire Controls Technician		State Classification: Electronics Technician III
Salary Group: A19	Salary: \$5,000.00 (month) \$60,000.00 (year)	Hours/Week: 8:00 am – 5:00 pm, M-F*
Location: Central Services Building, 1711 San Jacinto Blvd., Austin, Texas 78701		
Posting Date: 11/16/2021	FLSA Status: Non-Exempt	Hours: 40
Closing Date: Open Until Filled	Shift Differential: n/a	Openings: 1
Division: Chief Operations		Program: Fire Controls

Note: To apply for a state agency job with TFC, you must complete the electronic State of Texas Uniform Application for Employment through www.WorkInTexas.com.

*Must be able to work flexible hours during a legislative session and as needed.

JOB SUMMARY:

Performs advanced (senior-level) fire sprinkler and related systems, technical support work. Work involves providing technical, oversight and/or performance of the maintenance, testing and alterations of fire sprinkler, fire pump and related systems. Works under minimal supervision with extensive latitude for the use of initiative and independent judgment.

ESSENTIAL FUNCTIONS:

- Performs skilled maintenance, repair and renovation work on fire sprinkler, fire pump, and related systems in accordance with the regulations of the National Fire Protection.
- Maintains fire suppression systems and fire extinguishers.
- Reviews Fire Alarm Submittals
- Lead Commissioning Agent for new Fire Alarm systems, Upgrades, Repair and Modifications
- Familiar with Life Safety Codes
- Schedules inspections for sprinkler systems, fire panels, fire suppression panels, and fire extinguishers.
- Troubleshoots and inspects fire sprinkler system, fire pumps and related systems.
- Conducts inspections for fire sprinkler systems, fire suppression panels, and fire extinguishers.
- Issues hot work permits.
- Analyzes and assists in defining agency disaster recovery responsibilities and procedures.
- Determines operational, technical, and support requirements for the location, installation, operation, and maintenance of fire sprinkler, fire pumps, and related systems.
- Provide professional responses to building tenants, clients, and staff as necessary.
- Coordinates and monitors the work of contractor staff for quality and compliance.
- Operates a motor vehicle in order to perform essential functions.
- Performs data entry and retrieval.
- Trains others.
- May supervise the work of others.
- Performs related work as assigned.



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MINIMUM QUALIFICATIONS:

- Graduation from a standard senior high school or completion of GED.
- Vocational or technical training certification in electrolics, electronic technology, or a related field.
- Five (5) years' experience in configuring, installing, troubleshooting, and maintaining fire alarm systems.
- Experience with project management and or supervisory experience with life safety systems
- Education and experience may be substituted for one another on a year-for-year basis.
- Valid State of Texas Class "C" driver's license.

KNOWLEDGE, SKILLS & ABILITIES:

- Considerable knowledge of fire alarm systems, fire suppression, and related systems and tools; and procedures for troubleshooting and maintaining these systems.
- Considerable knowledge of the rules and regulations of the National Fire Protection Association and National Electrical Code.
- Advanced Troubleshooting Skills in Fire Alarm Systems.
- Considerable knowledge of the techniques used in the design of Fire Alarm Systems.
- Knowledge of proper inspection and tagging of fire extinguishers, fire Alarm systems, fire pumps and related systems.
- Knowledge of safety precautions and procedures.
- Proficient skill in coordinating and solving complex problems.
- Proficient skill in the use of personal computers and applicable programs, applications, and systems.
- Ability to analyze systems and procedures.
- Ability to interpret drawings, plans, and schematics; and to understand technical material.
- Ability to provide customer service.
- Ability to train others.
- Ability to supervise the work of others.
- Ability to operate a motor vehicle.
- Ability to communicate effectively, both orally and in writing.

PHYSICAL REQUIREMENTS AND/OR WORKING CONDITIONS:

This position requires the ability to stoop, bend, lift, and stand for prolonged periods of time. Must be able to move 55 lbs. and, occasionally, 100 lbs. of products and materials.

Veterans: Use your military skills to qualify for this position and others at TFC. Go to www.texasskillstowork.com to translate your military experience, training, and formal education into civilian job terms, qualifications, and skill sets.

Veterans, Reservist or Guardsmen with an MOS or additional duties that fall in the fields of 15Y AH-64D Armament/Electrical/Avionics Systems Repairer, 948B Electronic Systems Maintenance Warrant Officer (Warrant), AT Aviation Electronics Technician, 718X CWO-Electronics Technician, Surface (Warrant), ET Electronics Technician, ELC Electronics (Warrant), 1142 Engineer Equipment Electrical Systems Technician, 5902 Electronics Maintenance Officer Aviation Command and Control (C2), 1A3X1 Airborne Mission Systems Specialist; or other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this

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position and are highly encouraged to apply. Please call Human Resources at (512) 463-1717 with questions or for additional information.

Additional Military Crosswalk information can be accessed at http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC_Maintenance.pdf.

Incomplete applications will not be considered. All veterans must attach a DD214 long form.

Conditions of Employment:

Initial screening is based on the Education and Experience minimum qualifications defined in the job posting. Interviewee selection is based on applicant information explaining how they meet each Competency (Knowledge, Skills and Abilities) requirement. Follow application instructions and fill out application form completely for further consideration.

Official transcripts or other minimum requirement validations will be requested at the time of the conditional job offer.

As part of its employment process, TFC may procure or have prepared a criminal background check. An applicant with an unsatisfactory criminal background check report is ineligible to be hired for the position for which the report is initiated.

Driver's record check will be conducted by the agency. Satisfactory driving records are required for driving state or personal vehicles and motor driven equipment to conduct agency business. CDL "Drivers" must consent to TFC's Drug and Alcohol Testing Policy against the illegal use of alcohol and drugs.

If hired, employee must provide document(s) within three (3) days of hire date that establish identity and employment eligibility. A complete list of acceptable documents is on file with the local Texas Workforce Commission office.

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Note: Any male between the ages of 18 and 25 must show proof of registration with the Selective Service System before he can be selected for employment with the Texas Facilities Commission.

WIT Job Number: 14926054

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